

STATEWIDE
Arizona Air National Guard
Active Guard/Reserve (AGR) Announcement
JOINT FORCES HEADQUARTERS/HRO
5636 East McDowell Road, Bldg M5710
Phoenix, Arizona 85008-3495
PHONE (602) 629-4826: DSN 853-4826
WEBSITE: //dema.az.gov/azng-human-resources

ANNOUNCEMENT NUMBER:
16-427A

OPENING DATE:
06-Oct-2016

CLOSING DATE:
10-Nov-2016

POSITION TITLE, SERIES, GRADE AND POSITION NUMBER:
Security Forces Operations Superintendent, D2155000, GS-0083-06, MSgt, MPCN:9894771L

****Applicants who currently possess a military grade one grade level higher than above posted grade level may be considered for this vacancy. If an over graded applicant is selected they must be reduced in grade prior to being accessed into this position. Applying for and accepting a lower graded military position is considered a voluntary reduction in grade. IAW ANGI 36-2503, an applicant must submit in writing their willingness to be administratively reduced in grade and submit this letter with their application package.****

APPOINTMENT FACTOR:
OFFICER ☐ ENLISTED ☒

AFSC:
3P071

ASVAB:
G-33

LOCATION OF POSITION: 161st Air Refueling Wing, Phoenix, Arizona

AREA OF CONSIDERATION: This position is the Active Guard and Reserve Force and is **open to current members of the (All Units), Arizona Air National Guard.** Individual selected will receive an Active Duty Title 32 Tour with the Arizona Air National Guard. In order to be considered for this position applicants must meet minimum qualifications. **PCS funds are authorized.**

NOTE: This position is subject to rotating shifts, night shifts, and weekends/holidays.

NOTE: This position is UTC tasked and is subject to involuntary deployment.

NOTE: There is known promotional potential to SMSgt/E8.

NOTE: This position is open to current MSgts.

NOTE: Must possess 3P071 AFSC.

NOTE: Promotion to SMSgt is contingent upon control grade availability.

NOTE: Completion of SNCO PME is not a requirement for application, but selected individual must be able to complete within one year of position assignment and prior to promotion.

INSTRUCTIONS FOR APPLYING:

Applications must be submitted following the instructions on this announcement. Incomplete applications will not be processed. Written explanation is required for any missing documents. The following items are mandatory for all AGR announcements:

- **NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position.**
- **Detailed Resume**
- **AZNG Forms 335-2-R, Knowledge, Skills and Ability Supplement**
- **Current Report of Individual Personnel (RIP). RIP can be obtained from the servicing Military Personnel Flight (MPF). In lieu of a RIP, applicant may provide a printout from the Virtual MPF (vMPF). Select 'Record Review' and then 'Print/View All Pages'. For Enlisted Members, documents MUST show your ASVAB scores.**
- **Copy of current Fitness Test scores, if exemptions exist please include the AF 469. Must be within 12 months.**
- **Copy of AF Form 422, Physical Profile Serial Report and AF Form 1042 (for flight status), Flight Physical. (Both forms must be current within 12 months) This form can be obtained from your Wing Clinic.**

The following documents are not required but strongly recommended for validation of experience/education:

- **Letter of verification of Security Clearance from local Security Manager.**
- **AZ Form 34-1, Arizona AGR Application Supplement**

➤ **AZNG Form 335-1-R, Military Brief**

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must arrive by close of business (1530 MST) on the closing date shown above. Applications must be postmarked No Later Than the closing date on this announcement. The Human Resources Office will not accept applications that are mailed at government expense or forwarded through an internal mail system. Faxed applications will not be accepted. **Electronic applications are only accepted for those employees who are mobilized. NO BINDERS OR BOUND DOCUMENTS PLEASE.**

NATIONAL GUARD REQUIREMENTS:

1. Must be in compliance with physical fitness, height, weight, and body fat measurement standards as listed in AFI 36-2905.
2. If selected member is pregnant, orders may commence as long the member can safely perform duties within the restrictions of the AF 469 and with chain of command approval.
3. If required, we will initiate an investigation for a security clearance. Unfavorable results will be cause for your immediate separation.
4. Individuals who cannot obtain 20 years of Active Federal Service prior to reaching mandatory retirement, age 60 for enlisted personnel, or mandatory separation date for officers and those within their first 24 months of an AGR assignment or reassignment must submit a Statement of Understanding prior to the closing date of this announcement. If selected you must submit a Waiver for Exceptional Circumstances through the HRO remote to the HRO for approval. Waivers must justify why it is in the best interest of the unit, State, or Air National Guard.
5. You must meet eligibility requirements of AFI36-2101 Classifying Military Personnel (Officer and Enlisted) and ANGI 36-101 (The Active Guard/Reserve Program).
6. Applicants for E-8 positions must have the ability to complete Senior Noncommissioned Officer Academy within 36 months of assignment IAW para 2.23.1 of ANGI 36-2101.
7. Individuals selected for Control Grade positions are subject to Control Grade availability.

Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (NGB Form 34-1) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or non-membership in an employee organization or any other non-merit factor.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Knowledge of leadership principles, practices and directives
2. Knowledge of Air Force "Use of Force Policy" and "Use of Force Continuum"
3. Knowledge of Air Force Security Forces programs, policies, directives and operating instructions.
4. Knowledge of electronic devices (i.e. radio and communications, computers, monitors, recording, photography) and other security equipment
5. Ability to effectively communicate both orally and in writing.
6. Skill in developing and mentoring subordinates.
7. Ability to develop strategic goals and institute an action plan to meet the goals.

SPECIALIZED EXPERIENCE: Must have at least 24 months experience, education, or training in planning, directing, coordinating and controlling base and law enforcement activities. Experience analyzing reports of investigations and maintaining security records. Individual must have supervisory experience in the Security Forces career field that demonstrates the necessary knowledge, skills, and abilities to perform the duties of this position. Knowledge of AFI 31-101 (to include ANG and AMC Supplement), AFI 31-117, AFI 31-118, AFI 36-2646, & AFI 36-2654 is mandatory. Has experiences in performing practical Security Force activities in direct support of the military weapon systems and physical security; law and order and area security operations. The work experiences are in law enforcement, maintaining law and order, preserving the peace, and protecting life and civil rights within the jurisdiction of military installations. Has general experiences in protecting federal property from hazards such as sabotage, espionage, trespass, theft, fire, and accident or willful damage and destruction. Has work experiences in responding to disaster and relief operations and participates in contingencies. Develops plans, policies, procedures, and detailed instructions to implement Security Force programs. Experienced in weaponry, laws, directives, programs, policies, procedures governing Security Forces activities; installation security; weapon system and resource security; ant-terrorism; law enforcement and investigations; air base defense; training; pass and registration; civilian work force; and combat arms.

BRIEF JOB DESCRIPTION: This position serves as the Superintendent in the Security Forces Squadron at the 161st Air Refueling Wing, Phoenix, AZ.. Aggressively facilitates and leads security forces programs to include installation security, air base ground defense, conventional weapon systems security, law enforcement, training, resource protection, information security, personnel security, industrial security, wartime information security, and security classification management. This position also

supervises Federal employees. Plans, organizes and directs activities and programs to support base activities such as; security, resource protection, law enforcement, and information security programs. Assigns and directs security police personnel in emergency operations, including security, law enforcement, and air base defense; crash and disaster control activities; and civil or internal disorders. Monitors Air Force and ANG training standards.

SELECTING OFFICIAL: Lt Col Denise Sweeney, SFS/CC, DSN: 853-9409
